

**YORKTOWN CENTRAL SCHOOL DISTRICT
Yorktown Heights, New York**

ANNUAL ORGANIZATIONAL MEETING

Mildred E. Strang Middle School Cafeteria

July 5, 2006

7: 00 P.M.

AGENDA

A. Oath of Office

B. Call to Order

C. Order of Business

1. Election of Officers

1.1 President

1.2 Vice President

2. Appointments

2.1 District Clerk – Regina M. Pitruzzello

2.2 District Treasurer – Alicia Madera

2.3 Deputy Treasurer – Joanne Odoardi

3. Oath of Office to Officers

The District Clerk administers the Oaths of Office to:

3.1 President

3.2 Vice President

3.3 Superintendent

3.4 District Treasurer

3.5 Deputy Treasurer

The Board President administers the Oath of Office to:

3.6 District Clerk

4. Other Appointments

4.1 Board Attorney – Shaw & Perelson, LLP (\$37,000)

4.2 Internal Claims Auditor – Eleanor Fortunato

4.3 External Independent Auditor for 2006-07 Financial Records – Ray G. Preusser, CPA, PC (\$17,500 – which includes GASB 34).

4.4 Board Secretary – Elaine Cariello

4.5 Asbestos (LEA) Designee – George Cipolla

5. Designate signatures for all school district warrants

5.1 Internal Claims Auditor

6. Designate the following banks for the purpose of soliciting certificates of deposit, money market accounts, and depositories, for the period July 1, 2006 to June 30, 2007 as authorized by Board of Education Policies #6240-R and #6400:

JP Morgan Chase	C.L.A.S.S.
Bank of New York	Fleet Bank
Wachovia	Citibank NA
HSBC Bank USA	Commerce Bank

7. Establish the following petty cash funds and appoint the following as custodians of the funds:

7.1	Business Office.....	\$100.....	Gina Pitruzzello
7.2	Transportation.....	\$100.....	Patricia Sauber
7.3	Yorktown High School.....	\$100.....	Principal
7.4	M.E. Strang Middle School.....	\$100.....	Linda Grimm
7.5	Brookside School.....	\$100.....	Kenneth Levy
7.6	Crompond School.....	\$100.....	Joel Feldman
7.7	Mohansic School.....	\$100.....	Susan Berry
7.8	French Hill School.....	\$100.....	John Wells
7.9	Administration Building.....	\$100.....	Elaine Cariello
7.10	D.C.O.H. Office.....	\$100.....	Fran Miller
7.11	Operations & Maintenance.....	\$100.....	Rosemary Kuczma
7.12	Personnel.....	\$100.....	Sharon Cohen
7.13	Athletic Department.....	\$100.....	Fiorello Nardone
7.14	Technology Department.....	\$100.....	Patrice Hatjygeorge

8. Appointment of Christine A. Karasinski as Central Treasurer and Patricia Sauber as Deputy Treasurer of extra-classroom funds for the fiscal year 2006-2007.
9. Authorize the signature of the Assistant Superintendent for Business on all extra-classroom checks for fiscal year 2006-2007 with the signature of the District Treasurer as alternate for either the Extra Classroom Treasurer or the Assistant Superintendent for Business.
10. Appointment of Thomas Cole as purchasing agent for the fiscal year 2006-2007.
11. Approve the appointment of the Interim Assistant Superintendent for Curriculum as Record Access Officer for the fiscal year 2006-2007.
12. Approve the appointment of the Interim Assistant Superintendent for Curriculum as Title IX, Title VI and General Non-Discrimination Compliance Officer for the fiscal year 2006-2007.

13. Approve the appointment of Patrice Hatjygeorge as Attendance Officer for the fiscal year 2006-2007.
14. Approve the appointment of the Interim Assistant Superintendent for Curriculum as the Records Management Officer for the fiscal year 2006-2007.
15. Adopt the list of Impartial Hearing Officers for the Yorktown Central School District in accordance with the list of officers provided by the New York State Education Department to conduct Special Education Impartial Hearings.
16. Appointment of the Board of Registration and Canvass:
 - 16.1 Eleanor Fortunato
 - 16.2 Rita Pizzuro
17. Designate the Journal News and North County News as the official newspapers for the District legal notices, annual meeting notices, advertising bids, etc., in the fiscal year 2006-2007.
18. Set date, time and place of the Board of Education monthly meetings for the fiscal year 2006-2007:
Recommendation: All meetings will be held at MESMS Cafeteria at 7:00 p.m. except as noted below:

WORK SESSIONS

September	11
October	3
November	6
December	4
January	8
February	5
March	5
April	16
May	7
June	4

BUSINESS MEETINGS

August	16
September	25
October	16
November	20
December	18
January	22
February	27
March	19
April	24
May	21
June	18

19. Authorize publication of the annual financial report.
20. Authorization to renew the bond for the district treasurer, deputy treasurer, internal claims auditor, and district clerk.
21. Establish a mileage rate for 2006-2007 to be the same as the IRS rate.
22. Authorize the use of a check-signing machine by the treasurer.
23. Authorize the district clerk to advertise and open bids.
24. Authorize the Superintendent of Schools to approve attendance and expenses of personnel at meetings and conferences.
25. Authorize the certification of payrolls by the Superintendent of Schools or his designee.
26. Authorize the Superintendent of Schools or his designee to make transfers between and within functional unit appropriations provided the amount of such transfers to any appropriation for an object or expense does not exceed \$5,000.00 and to make final fund transfers necessary to balance all accounts as of June 30 each year.
27. Authorize the Superintendent of Schools to apply for Grants in Aid for the fiscal year 2006-2007.
28. Establish Tuesday, May 15, 2007, from 7:00 a.m. to 9:00 p.m. for the annual school district election and budget vote.
29. Establish the following date and time for the registration of voters by the Board of Registration and Canvass: Tuesday, April 24, 2007, at the MESMS from 4 p.m. to 9 p.m.
30. Re-adoption of all Policies, Code of Conduct, and Code of Ethics in effect during the previous fiscal year.

D. Adjournment