

## **CITIZENS AND STAFF ADVISORY COMMITTEES**

The Board of Education recognizes that it can profitably utilize the talents, resources, and interests available among district residents to assist in developing the programs needed for the maintenance of a quality educational program in the schools of the district. To that end, the Board shall, at its discretion and in accordance with state law and regulation, appoint Citizens Advisory Committees of representative residents of the district to meet with the Board to provide advice and reaction about important matters before the Board which may have special significance for the community.

Each citizens committee organized by the Board shall be appointed and discharged by official Board resolutions. Resolutions appointing such committees shall state specifically the scope of the work of the committee. The Board shall clearly communicate to the committee members their task or goal. No members may be added without Board approval.

Appointments to Citizens Advisory Committees shall be on the basis of interest, experience, expertise, and concern. No one shall be appointed as a representative of a specific group or area, unless it is the express purpose of the Board to have all areas of the community represented, in which case the Board will, in its discretion, appoint representative members of every such group or area. The Board shall make every effort to form a committee that is representative of the entire community. The Board shall inform the public of the services of all Citizens Advisory Committees it may appoint.

The Board shall designate in the charter, procedures for the election or appointment of officers of Citizens Advisory Committees.

A budget shall be developed if necessary to account for any expenses incurred by the committee. These expenses are considered expenses of the district. The budget must be approved by the Board prior to the expenditure or encumbrance of any funds. On submission of proper invoices, receipts, etc., expenses shall be paid as any other indebtedness of the district.

The Superintendent and the Board shall discuss the recommendations of each advisory committee and information on recommendations acted upon will be added to the report on file. The Board may accept, reject, or return committee recommendations for further study. Any action stemming from committee reports is the responsibility of the Board. Publicity, or the release of conclusions, recommendations, organization, operation and membership of such committees shall be the responsibility and the prerogative of the Board. The committees shall function in executive session and their work and reports shall be divulged only through the Board. Advisory committees shall be discontinued upon completion of their assignment(s).

Cross-ref: 1200, Community Involvement  
2250, Board Committees  
4200, Curriculum Development  
4315.1, AIDS Instruction  
4321, Programs for Students with Disabilities

Ref: Education Law ' ' 4402; 4601  
8 NYCRR ' 135.3(2)

Adoption date: December 1, 1995